



Position Title: Director, Policy
Position Type: Full-Time
Reports to: President and CEO
Location: Remote/Washington, DC

Do you want to work for the most effective nonprofit in patient advocacy and join a truly dynamic team impacting the healthcare landscape? What about a chance to make a difference in the lives of over 100 million patients who live with liver disease globally? We are hiring a Policy Director to help lead the team. If you have an entrepreneurial spirit and a deep commitment to advancing thoughtful solutions to improve the lives of those affected by liver disease, we want to hear from you.

The Global Liver Institute (GLI) is a 501(c)(3) nonprofit organization headquartered in Washington, D.C. Our mission is to improve the lives of individuals and families impacted by liver disease by promoting innovation, encouraging collaboration, and scaling optimal approaches to help eradicate liver diseases. GLI has grown from a social impact start-up to an international nonprofit with an expanding list of programs and initiatives serving patients and the liver health community. We strive to attract and retain diverse talent because we know a truly inclusive and equitable workforce will help us one day realize our vision: for liver health awareness to be universal and for liver disease to take its proper place on the global public health agenda consistent with its prevalence and impact.

Position Summary:

Global Liver Institute (GLI) seeks an experienced coalition builder and strategic thinker to lead a comprehensive policy agenda across the political ecosystem. The Policy Director will devise and implement patient-centric liver health policy initiatives, driving government affairs strategies to influence both domestic and international health policies.

Acting as the primary liaison between GLI's disease-specific departments, Capitol Hill, U.S. federal agencies, and international governments, the Policy Director will:

1. Identify opportunities to advance GLI's legislative and regulatory objectives for liver health.
2. Ensure GLI teams are informed of key policy developments impacting liver disease.
3. Lead GLI's patient advocacy and engagement programs.
4. Collaborate with internal and external partners, providing policy insights and updates.

The Policy Director reports to the CEO and may supervise 1-2 direct reports and/or consultants.

Primary Roles and Responsibilities

The successful candidate must be able to perform each of the following satisfactorily:

- Become a subject matter expert on liver health drivers and identify opportunities to elevate liver health on the global public health agenda.
- Serve as the Government Affairs lead for GLI's liver disease departments, developing strategies to shape public policies that improve patient access.
- Manage relationships with external stakeholders (e.g., patient advocacy groups, medical societies, healthcare industry) and patients to create advocacy strategies, including Congressional briefings, advocacy days, coalition-building, and public campaigns.
- Oversee the budget for policy, public affairs, and government relations efforts, ensuring the right resources are allocated to influence liver health policies.
- Develop and maintain relationships with third-party stakeholders, fostering trust and co-developing strategies to achieve shared goals.
- Educate GLI staff and leadership on key policy drivers and challenges, collaborating globally to inform advocacy strategies.
- Work with other GLI departments to develop strategic communications on policy and advocacy developments affecting liver disease patients in the U.S. and internationally.

Qualifications:

- *Bachelor's degree required; Master's degree preferred* in fields such as healthcare administration, public health, political science, public administration, or public policy.
- Minimum of 5 years of relevant experience in healthcare, public policy, or government/public affairs.
- Proven experience in government affairs, coalition-building, and leading advocacy campaigns.
- Ability to integrate political, policy, and government affairs expertise to create and execute effective strategies.
- Advanced knowledge of government relations, stakeholder development, policy analysis, and medical/scientific policy.
- Demonstrated experience leading and contributing to cross-functional teams, with a focus on working with stakeholders across the healthcare spectrum.
- Strong political acumen, integrity, and executive presence to work effectively with high-profile stakeholders, including government officials and multilateral organizations.
- Excellent analytical, critical thinking, communication, and interpersonal skills, with the ability to write and speak persuasively.
- Ability to travel, as needed (both domestic and international) - approx. 20% primarily to relevant conferences.
- Strong organizational skills, flexibility, and adaptability, with a proven ability to meet deadlines and work collaboratively in a dynamic environment.
- Strong computer skills with proficiency in MS Office/365 Suite and Google Workspace.
- Team-oriented individual who thrives in a collegial but demanding culture and enjoys working with internal and external partners.

Benefits and Compensation Information:

- Medical/dental/vision insurance
- Employee assistance program
- Office closed on Federal holidays. We also close the office the week of American Thanksgiving and the last two weeks of December.
- Flexible paid time off (personal, sick, vacation) dependent upon advanced planning, employee discretion and approval of the employee's supervisor.

- Annual Salary Range: \$100,000 - \$120,000 depending on experience.

How to apply:

Please send the following document(s) to hire@globaliver.org with “**Policy Director**” in the subject line.

1. A letter of interest describing relevant job experiences as they relate to listed job qualifications and interest in the position
2. Curriculum vitae / Resume

Due to the high volume of applications we receive, we are only able to respond directly to candidates with whom we wish to move forward in the interview process.

Global Liver Institute is an equal opportunity employer and affirms the right of every qualified applicant to receive consideration for employment without regard to race, color, religion, sex, gender identity or expression, national origin, sexual orientation, genetic information, disability, age, ancestry, military service, protected veteran status, or other groups as protected by law.